

Constitution of the Student Bar Council of NLUA

PREAMBLE

The National Law University and Judicial Academy, Assam hereby constitutes a Student Bar Council to foster and promote:

1. Cordial and Harmonious relations between the faculty on the one hand and the student Body on the other hand;
2. The intellectual, physical and moral faculties of the Student Community;
3. A sense of camaraderie and fellow feeling on the part of students, transcending all barriers;
4. A mature, responsible and cooperative outlook in the student body so that the staff, students and administration of the University do not experience any insuperable difficulties;

CHAPTER - I

Article - 1

The SBC shall consist of a General Body comprising of all the students of the B.A.,B.L (Hons) / LL.M Programmes. The affairs of SBC shall be managed by an Executive Council consisting of the office bearers namely the President, Vice-President, Secretary, Joint-Secretary, Treasurer and the Convenors of the functional Student Committees.

Article - 2

The following functional Student Committees shall work in tandem and assist the Executive Council of the SBC in the discharge of its functions.

1. The Academic Committee
2. The Cultural Committee
3. The Hostel and Campus We fare Committee
4. The Literary and debating Committee
5. The Mess and Hospitality Committee
6. The Moot Court Committee

- 8.11
7. The Sports Committee
 8. The Student Welfare Committee

Article - 3

1. Each Committee shall consist of a General Body and an Executive Council
2. The General Body of each Committee shall consist of such students who opt to join the General Body of that Functional Committee. However, no student shall join the General Bodies of more than two Committees.
3. The Executive Council of each General Body shall comprise Five elected members one from each class of the B.A.,B.L. (Hons.)
4. Each Committee shall be headed by a convenor, elected in accordance with the procedure laid down in this constitution.

Article - 4

Procedure for constituting the Executive Council of the Student Committees:

- A. The Executive Council of each committee shall have five members, one Elected from each year of the B.A.,B.L (Hons.) Program.
- B. Elections shall be conducted within each class to determine the representative to each committee from that class.
- C. Any eligible student may contest elections to any committee.
- D. There is no bar on the number of committees that an eligible student may contest. However, in the event of a student being elected to two or more Committees, the student so elected shall retain one committee and the student following next highest number of votes shall be declared elected to the committee/committees.
- E. The 5 elected representatives comprising the executive council of a committee shall elect from amongst themselves the convenor of that committee.
- F. The General Body of each committee shall comprise all members of the SBC who choose to be members of the General Body of that Committee.
- G. Every member of the SBC shall be allowed to choose two committees, the General Body of which he would like to be a member.

Elections shall be conducted within 45 days of the commencement of an academic session.

In case of any vacancy in office, it will be filled by conducting fresh elections. In case of a tie, two contestants polling equal number of votes in a class, the collegiums of all elected representatives shall exercise their option through vote. A student who has been elected as the convenor of a student committee shall not offer himself as a candidate to the same post in the consecutive year.

Article - 5

Procedure for constituting the Executive Council of the SBC:

- A. The Executive Council of the 8 student committees shall form an electoral collegium.
- B. This collegium shall elect from amongst themselves, the 5 Office Bearers of the SBC
- C. Any member of the collegium can contest elections to the executive council of the SBC.
- D. However, the President of the Executive Council shall be from the s" year the B.A., BL(Hons.) program.
- E. Election to the SBC executive council shall take place prior to the election of the convenors of the various executive councils of Student Committees.

In case of any vacancy in office, it will be filled by conducting fresh elections. No Office Bearer shall offer himself as a candidate to the same post in the consecutive year.

Chapter- II

Article- 6

Powers and Functions of the SBC Executive Council and its Office Bearers:

- A. The Office Bearers shall assist the university authorities in maintaining discipline on the campus.
- B. Functions of the SBC Executive Council.**

The functions of the Executive Council shall be to:

- i. Coordinate and facilitate the activities of the SBC and its committees.
- ii. Represent the University
- iii. Represent the views of the SBC to the University

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- iv. Manage the finances of the SBC
 - v. Mediate any differences which may arise between the student committee
 - vi. Performs any other function as mentioned within this constitution.

C. Functions and Powers of the Vice President of the Executive Council of the SBC

The functions of the President of the SBC are:

- i. To represent the interests of the SBC to the University
- ii. To convene all meetings of the SBC Executive Council and the SBC.
- iii. To chair all meetings of the SBC Executive Council and the SBC. The President of the SBC has the power to attend any meeting of any committee but shall not have the power to vote.

D. Functions and Powers of the Vice President of the Executive Council of the SBC.

The functions of the Vice President of the SBC are:

- i. To assist the President in carrying out his functions.
- ii. To perform the functions of the President in his absence.

The Vice President of the SBC has the power to attend any meeting of any committee but shall not have the power to vote.

E. Functions and Powers of the Secretary of the Executive Council of the SBC.

The functions of the Secretary are:

- i. To maintain all documentation relating to the proceedings of the Executive Council of the SBC and the SBC meetings.
- ii. To supervise and maintain an archive of all documentation of Student Committees.
- iii. To prepare the annual report of the SBC.

The Secretary of the SBC has the power to attend any meeting of any

committee but shall not have the power to vote.

F. **Functions and Powers of the Joint Secretary of the Executive Council of the SBC.**

The function of the Joint Secretary is to assist the Secretary in the execution of his functions.

G. **Functions and Powers of the Treasurer of the Executive Council of the SBC.**

The functions of the Treasurer are to:

- i. Efficiently manage the funds of the SBC and to maintain the accounts of the SBC.
- ii. Prepare the annual budget of the SBC.
- iii. Exercise power of attorney over all cheques and other such negotiable instruments relating to the SBC along with the President.

Article - 7

Functions and Powers of the Student Committee:

The Student Committee will have, all the 'powers required to carry out their functions effectively.

The Student Committee shall facilitate and promote the welfare and various academic, extra-curricular and co-curricular activities of the students.

Notwithstanding the general function stated above the Student Committees shall perform the functions specified in this chapter:

Article - 8

Moot Court Committee:

The functions of the Moot Court Committee are:

- i. To promote awareness and education about Moot Courts throughout the University.
- ii. To organize and facilitate all mooting activity in the University.
- iii. To organize the annual selection moots to select the university teams and any other moot on behalf of the university.
- iv. Conduct moot orientation programmes.
- v. Conduct regular inter-class and intra-class Moot Court Competitions.

- vi. Maintain contact with all other universities, institutions and organizations that organize Moot Court Competitions. To receive the moot invites and problems on behalf of the university.
- vii. Any other function as the General Body of that Committee may decide.

Article - 9

Literary and Debating Committee:

The functions of the Literary and Debating Committee are:

- i. Facilitate all Literary and Debating activity in the University.
- ii. Select the college Debating Teams.
- iii. Maintain contact with all other universities, institutions and organizations that organize debating competitions. To receive the invites and make sure of university's representation.
- iv. Organize orientation programmes in debating.
- v. Organize literary and debating activities on behalf of the University.
- vi. Any other function as the General Body of that committee may decide.

Article - 10

Cultural Committee:

The functions of the Cultural Committee are:

- I. Facilitate and promote all cultural activities in the University.
- II. Organize cultural , activities On behalf of the University.
- III. Any other function as the general body of that Committee may decide.

Article - 11

Hostel Welfare Committee:

The functions of Hostel Welfare Committee are:

- i. Maintaining general cleanliness of the hostels, ensuring basic amenities, and maintenance of hostels.
- ii. Any other function as the General Body of that committee may decide.

Article -12

Sports Committee:

The functions of Sports Committee are:

- i. Facilitate all sports activities.
- ii. Maintain contact with all other universities, institutions and organizations that organize sports competitions. To receive the invites and make sure of university's representation.
- iii. Constitute university teams.
- iv. Acquisition and maintenance of sports equipment.
- v. Any other function as the General Body of that committee may decide.

Article - 13**Hospitality Committee:**

The functions of Hospitality Committee are:

- i. Maintain hygiene, quality of food served in the Mess.
- ii. Ensure price efficiency with relation to the Mess.
- iii. Redressal of student grievances relating to the Mess.
- iv. Any other function as the General Body of that Committee may decide.

Article-14**Academic Committee:**

The function of Academic Committee are:

- i. To assist Library Committee with library affairs such as procuring of books necessary for the courses offered in the university. The library staff with the management of the library affairs such as recovery of books which are borrowed etc.
- ii. To assist with placement with relation to the internship program.
- iii. To represent student concern in the field of academics to the University.
- iv. Any other function as the General Body of that Committee may decide.

Article-15**Student Welfare Committee:**

Recognizing the fact that there are a number of students in the college who are unable to cope up with academic, co-curricular and extra-curricular activities within the campus because of disabilities arising out of communication problems, financial difficulties, cultural disparities, educational backgrounds and other such related factors.

Also recognizing that because of their disability they are also marginalized within the student community.

A committee shall be constituted to assist such affected students to effectively and meaningfully participate in academics and the activities of the student community.

Functions:

The main functions of the Student Welfare Committee are:

- A. Academic Functions:**
 - i. Conducting orientation programmes for students.
 - ii. Conducting tutorials and special courses to help students cope with academics.

- B. Financial Functions:**

To organize an economic aid programme to help all students facing financial difficulties.

- C. Counseling:**

To conduct a counseling programme to help students deal with their problems in the university.

- D.** To organize, facilitate and conduct other activities and programmes which would further the objectives of this committee.

Article – 16

Faculty Advisor:

- A. Every student committee and the SBC Executive Council shall have a faculty advisor.
- B. The function of the faculty advisor is to advise the committees and give them the benefit of their experience.
- C. The committees can nominate their own faculty advisors subject to the approval of concerned faculty member.
- D. The faculty advisor for the SBC Executive Council shall be appointed by the Director.

Article - 17

Differences between Student Committees:

- A. In case of any differences arising between student committees, the five office bearers shall mediate and help for a quick resolution.
- B. The office bearers shall not have any adjudicatory powers while doing such mediation.

Article - 18

Removal of the Office Bearers of the Executive Council:

- A. Removal proceeding against the office bearers of the Executive Council of the SBC may be instituted on request in writing to the Faculty Advisor of the Executive Council by not less than 25 of the total strength of the SBC. The request must lay down in detail the reasons for such removal.
- B. On receipt of such request, the faculty advisor must transmit a copy of the same to the office bearer against whom such action is sought to be taken who shall be permitted 24 hours to provide a written reply to the faculty advisor.
- C. The Faculty Advisor, if of the opinion that the action warrants the consideration of the SBC and is not frivolous, can convene a meeting of the SBC. The quorum for such a meeting shall be $\frac{1}{2}$ the total strength of SBC.
- D. The request for removal will need to be passed by not less than $\frac{2}{3}$ rd majority of those present and voting and shall take effect immediately.

Article - 19

Removal of Convenors or Members of Executive Councils of Student

Committees:

- A. Removal proceeding against the Convenors or Members of Executive Councils of Student Committee may be instituted on request in writings to the Faculty Advisor of the Student Committee not less than 25 of the total strength of the GB. The request must lay down in detail, the reasons for such removal.
- B. On receipt of such request, the faculty advisor must transmit a copy of the same to the convenor or member against whom such action is sought to be taken who shall be permitted 24 hours to provide a written reply to the faculty advisor.
- C. The faculty advisor, if of the opinion that the action warrants the consideration of the General Body and is not frivolous, can convene a meeting of the GB. The quorum for such a meeting shall be Yz the total strength of GB.
- D. The request for removal will need to be passed by not less than 2/3rd majority of those present and voting and shall take effect immediately.

Article - 20

Amendment Procedure:

- A. On recommendation of half the strength of the Executive Council of the SBC or 15 of the total strength of the SBC, the SBC may consider any amendment to this constitution.
- S. Giving one week's notice and notifying the proposed amendment along with such notice shall convene a general body meeting of the SBC. The quorum for such a meeting shall be the total strength of SBC.
- T. The proposed amendment will need to be approved by not less than 2/3rd majority of those present and voting.
- D. The amendment so passed shall take effect as of the date prescribed by the majority.

Article - 21

Budget:

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- A. Each Committee will prepare a programme of its activities and an estimate of the funds it requires. This programme and estimate shall be given to the Treasurer.
 - B. The Treasurer will compile all the reports and prepare the budget.
 - C. The SBC Executive Council will discuss and pass a budget and accordingly funds will be allocated to the various committees.

Article - 22

Dissolution:

- A. A representation asking for the dissolution of the Executive Council of the SBC is to be moved by not less than 25 of the SBC.
- B. This representation is to be presented to the Director and the SBC Faculty Advisor and the President of the SBC.
- C. The Executive Council will have three days to reply.
- D. If the Director and the Faculty Advisor are satisfied that the representation warrants the consideration of the Student Body then a meeting of the SBC shall be convened, by giving three days' notice.
- E. The dissolution motion is to be passed by a 2/3 majority of those present and voting. The quorum for such a meeting will be 2/3 of the SBC.
- F. Elections shall be held within 3 days of the dissolution of the Executive Council of the SBC.

Article - 23

Dissolution of the Executive Councils of the Student Committees:

- A. A representation asking for the dissolution of the Executive Council of any committee is to be moved by not less than 25 of the General Body of the Committee.
- B. This representation is to be presented to the Director and the Faculty Advisor of the Committee and the President of the SBC.
- C. The Executive Council will have three days to reply.
- D. If the Director and the Faculty Advisor are satisfied that the representation warrants the consideration of the Student Body then a meeting of the sc shall be convened, by giving three days' notice.
- E. The dissolution motion is to be passed by a 2/3 majority of those present and voting. The quorum for such a meeting will be 2/3 of the SBC.

- F. Elections shall be held within 3 days of the dissolution of the Executive Council of that Committee.

Article - 24

Meetings:

- A. Meetings of the Executive Council of the SBC:
The Executive Council shall conduct meetings not less than once in a month.
- B. Meetings of the Student Committees:
- i. The Student Committees shall meet not less than twice a month to decide, amongst other matters, issues relating to policy and the review of the working of the Executive Council of the Committee.
 - ii. The quorum for such meetings shall be 50 of the General Body of that Committee.
 - iii. A notice of 3 days shall be provided for every such meeting.
- C. Meetings of the SBC:
- i. The SBC shall meet not less than twice a semester.
 - ii. The quorum for such meetings shall be 50 of the SBC.
 - iii. A notice of one week shall be provided for every such meeting.
- D. Extraordinary Meetings:
- i. With the exceptions of any meeting as specified in this article, any other meetings shall be termed as extraordinary meetings.
 - ii. A notice of 24 hours shall be provided for extraordinary meetings.
 - iii. However, any meeting held for the purposes specified in Articles 8, 9, 10, 13 & 14 shall be extraordinary meetings and the notice for the same shall be as specified in those articles.

Article - 25

Eligibility:

- A. All students participating in the B.A/BL (Hons.) course of NLUA shall be eligible to participate in the student elections except:
- i. Any student who has been detained in the previous academic year.
 - ii. Any student who has been found guilty of violation of those offences which shall be termed in the NLUA code of conduct as gross misconduct.